

## BANKMED MEDICAL SCHEME TRUSTEE NOMINATION FORM

### Important information

All nominations must be submitted using this prescribed nomination form and all requirements contained in the form must be fulfilled, to avoid the nomination being disqualified.

You must read the “Rules for Completion of the Nomination Form” enclosed with this communication.

As the Scheme has appointed PricewaterhouseCoopers Advisory Services (Pty) Ltd (“PwC”) as its Independent Electoral body (“IEB”), all nomination forms must be delivered to the IEB either by hand, e-mail or fax. Delivery details are enclosed in the “Rules for Completion of the Nomination Form”.

Nomination forms may not be delivered to the Bankmed Scheme office nor the office of its administrator, Discovery Health (Pty) Ltd (“DH”). Any nomination forms delivered to the Bankmed Scheme office or DH office, either by hand, e-mail or fax will be deemed invalid.

The duly completed nomination form, together with the required documents as specified in “Rules for Completion of the Nomination Form”, must reach the IEB by no later than **12:00 (noon) on Wednesday, 28 February 2018**. Nomination forms received after this date and time will not be considered.

For the purpose of vetting, the Nominee is required to submit the following documentation together with the completed nomination form:

- A detailed *curriculum vitae*;
- An abridged *curriculum vitae* of no more than 100 words;
- A certified copy of your identity document;
- A certified copy of your highest academic qualification; and
- A copy of your SARS personal tax clearance certificate (which may also be obtained online).

All queries related to the nominations and electoral processes must be directed to the IEB, at **012 429 0024** or e-mail: [Bankmedelection2018@za.pwc.com](mailto:Bankmedelection2018@za.pwc.com). The IEB is the only party that will respond to any queries in respect of the Bankmed Trustee nomination and electoral process.



**Section 2: Nomination seconded by (to be completed by the Seconders)**

Seconders are to be Bankmed principal members who are in good standing. In order to qualify, all 10 seconders must sign below. Failure to secure 10 seconders that meet the requirements will deem the submission invalid.

	Seconder (Full Name and Surname)	ID number	Bankmed membership number	Signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

**Section 3: Disclosures (to be completed by the Nominee)**

*Please tick the relevant box for each question*

1. Have you ever suffered from a mental illness, which has rendered you incapable of managing your affairs? Have you been institutionalised or been incapable of managing your affairs due to mental illness? *If yes, kindly provide details.*

Y	N
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2. Have you ever been declared insolvent or have you surrendered your estate for the benefit of creditors? Have you applied for debt counselling or are you under debt review? *If yes, kindly provide details.*

Y	N
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3. Have you ever been convicted of a criminal offence (including the payment of an admission of guilt fine), in the Republic of South Africa or elsewhere, which may or may not have resulted in a period of imprisonment? *If yes, kindly provide details on the nature of the offence and the date of the conviction.*

Y	N
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4. Are you currently being prosecuted for any criminal offence in the Republic of South Africa or elsewhere? *If yes, kindly provide details on the nature of the offence.*

Y	N
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5. Have you ever been removed by the Court or any other lawful authority from any office of trust on account of misconduct? *If yes, kindly provide details of this.*

Y	N
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6. Have you ever been disqualified under any law or by any professional body from practicing your profession? *If yes, kindly provide details on the nature and date of the disqualification.*

Y	N
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7. Have you ever been dismissed from your place of employment? *If yes, kindly include relevant dates, name(s) of the organisations and contact person(s).*

Y	N
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8. Are you facing litigation or other similar remedial action relating to your professional conduct or other unethical practice? *If yes, kindly provide details.*

Y	N
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9. Have you ever been disqualified under any law or under the Rules of Bankmed, or the rules of any other medical scheme or other institution, to hold the office of Trustee? *If yes, kindly provide details on the nature and date of the disqualification.*

Y	N
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10. Are you facing legal or other remedial action that may result in your removal from office or a position of trust? *If yes, kindly provide details.*

Y	N
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11. Have you ever been declared ineligible or disqualified from becoming a director in terms of Section 69 of the Companies Act, Act No 71 of 2008 as amended? *If yes, kindly provide details.*

Y	N
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12. Have you previously held, and/or are you currently holding any directorships or trusteeships? *If yes, kindly provide details on the nature and dates of the directorships or trusteeships.*

Y	N
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*Should the space provided for your explanations not be sufficient, please feel free to attach additional explanations on a separate page.*



## Rules for Completion of the Nomination Form

1. PricewaterhouseCoopers Advisory Services (Pty) Ltd (“PwC”) has been appointed by the Board of Trustees of Bankmed Medical Scheme (“Bankmed/Scheme”) as the Independent Electoral Body (“IEB”), who will oversee and manage the electoral process.
2. Because the Scheme has appointed PwC as its IEB, all nominations must be submitted directly to the IEB, using the attached official nomination form. Nomination forms may not be delivered to the Bankmed Scheme office nor the office of its administrator, Discovery Health (Pty) Ltd (“DH”). Any nomination forms delivered to the Bankmed Scheme office or DH office either by hand, e-mail or fax will be disqualified.
3. Only principal members in good standing with Bankmed may nominate other principal members (“Nominees”) and only principal members in good standing with Bankmed may second a nomination. All parties must sign the nomination form.
4. “In good standing” means that the principal member’s contributions are up-to-date with Bankmed as at the date of closing of the call for nominations, being 28 February 2018.
5. Only principal members in good standing with Bankmed are eligible to stand for election. Nominees must be in good standing from the date of closing of the call for nominations and remain so until the closing date of the elections.
6. Principal members may not nominate themselves to stand for election.
7. The nomination form must also be signed by the Nominee (the person being nominated to stand for election), indicating his/her acceptance of the nomination to stand for election. The Nominee must answer all relevant questions, submit all required documentation and make all the necessary disclosures as indicated on the nomination form.
8. The duly completed and signed nomination form, signed by the Nominator, Seconders and Nominee, must be accompanied by a detailed *curriculum vitae* of the Nominee. The nomination form must be completed fully and properly, to ensure that the nomination can be considered. Failure to complete the nomination form, or the failure to provide any documentation requested as part of the nomination process, may render the nomination invalid.
9. For the purpose of vetting, the Nominee is required to submit the following documentation together with the completed nomination form:
  - A detailed *curriculum vitae*;
  - An abridged *curriculum vitae* of no more than 100 words;
  - A certified copy of your identity document;
  - A certified copy of your highest academic qualification; and
  - A copy of your SARS personal tax clearance certificate (which can also be obtained online).
10. The IEB will review the nomination form and the Nominee’s eligibility in terms of the Medical Schemes Act, Act No 131 of 1998 and the approved Bankmed Scheme Rules.



11. The duly completed nomination form, together with the required documents as specified above, must reach the IEB by **no later than 12:00 (noon) on Wednesday, 28 February 2018**. Nomination forms received after this date and time will not be considered. These nomination forms should be submitted *via* the relevant channels as stipulated in this document.
  
12. The nomination form and above documents may be forwarded to the IEB either by:
  - E-mail (in PDF format) to [Bankmedelection2018@za.pwc.com](mailto:Bankmedelection2018@za.pwc.com);
  - Fax at **012 749 8159**; or
  - Physically delivered, in an envelope clearly marked **Bankmed 2018 Trustee Elections, for the attention of Ms Josette Sheria - Director: Forensic Services**, to any of the following PwC offices:
    - PwC Bloemfontein, 61 Second Avenue, Westdene, Bloemfontein;
    - PwC Cape Town, 5 Silo Square, V&A Waterfront, Cape Town;
    - PwC Durban, 34 Richefond Circle, Ridgeside Office Park, Umhlanga Rocks;
    - PwC East London, Acacia House, Palm Square Business Park, Bonza Bay Road, Beacon Bay, East London;
    - PwC eMalahleni, 2<sup>nd</sup> Floor WCMAS Building, Cnr OR Tambo & Susanna Streets, eMalahleni;
    - PwC Gauteng, 4 Lisbon Lane, Waterfall City, Jukskei View, Johannesburg;
    - PwC Kimberley, Roylglen Office Park, Cnr Welgevonden Avenue and Memorial Road, Kimberley;
    - PwC Lichtenburg, Marnel Building, Cnr Scholtz and Bantjies Streets; Lichtenburg;
    - PwC Mahikeng, 32 Jones Close, Leopard Park, Mmabatho, Mahikeng;
    - PwC Middelburg, Sentinel House, 37 Walter Sisulu Street, Middelburg;
    - PwC Nelspruit/Mbombela, 19 Brander Street, Nelspruit;
    - PwC Paarl, PwC Building, Zomerlust Estate, Berg River Boulevard, Paarl;
    - PwC Pietermaritzburg, Block C, 21 Cascades Crescent, Cascades, Pietermaritzburg;
    - PwC Port Elizabeth, PwC Building, Ascot Office Park, 1 Ascot Road, Port Elizabeth;
    - PwC Richards Bay, Suite 22, Patridge Place, Lira Link Road, Richards Bay;
    - PwC Robertson, 3 Church Street, Robertson;
    - PwC Stellenbosch, Capital Place, 15-21 Neutron Avenue, Technopark, Stellenbosch;
    - PwC Welkom, Nedbank Building, 2<sup>nd</sup> Floor, Suite 204, 10 Ryk Street, Welkom; or
    - PwC Worcester, Corner of Mountain Mill and Eastlake Road, Worcester.
  
13. The abovementioned PwC offices will only be open between 08:00 and 16:30, Mondays to Fridays. They are closed on Saturdays, Sundays and public holidays.
  
14. All queries that relate to the nominations and electoral processes must be directed to the IEB on **012 429 0024** or e-mail: [Bankmedelection2018@za.pwc.com](mailto:Bankmedelection2018@za.pwc.com). The IEB is the only party that will respond to any queries in respect of the Bankmed Trustee nomination and electoral process.

**Kindly adhere to the nomination and submission process set out above.**